

PUBLIC EMPLOYEES' RETIREMENT BOARD  
EDUCATION SESSION AND MEETING MINUTES FOR  
Wednesday, November 12, 2008 and Thursday, November 13, 2008

---

The agenda for this meeting was mailed to every public employer, the news media, and other groups and individuals as requested.

The Education Session and Board Meeting of the Public Employees' Retirement Board was called to order by Chairwoman Susan DeFrancesco at 3:00 p.m., November 12, 2008, in the PERS' Board Room, 693 West Nye Lane, Carson City. Members present: Susan DeFrancesco, Charles Silvestri, Elizabeth Fretwell, Purisimo Hernandez, David Kallas, George Stevens and Warren Wish. Members absent: None.

November 12, 2008  
Board Education Session

I. ADMINISTRATION

- A. Staff reviewed the oversight role of the IRS in governmental pension plans and the code provisions for public pension funds.

II. INVESTMENTS

- A. Staff discussed the private real estate portfolio for the PERS' fund.

III. PUBLIC COMMENT

There were no public comments offered.

IV. RECESS

Chairwoman DeFrancesco recessed the meeting at 4:10 p.m.

---

November 13, 2008  
Board Meeting

The Retirement Board Meeting of the Public Employees' Retirement Board was called to order by Chairwoman Susan DeFrancesco at 8:30 a.m., November 13, 2008, in the PERS' Board Room, 693 West Nye Lane, Carson City. Members present: Susan DeFrancesco, Charles Silvestri, Elizabeth Fretwell, Purisimo Hernandez, David Kallas, George Stevens, and Warren Wish. Members absent: None.

I. DISABILITIES

- A. For the record, George Stevens and Elizabeth Fretwell disclosed that they are aware of Mr. Steven Houchens situation. Mr. Stevens will participate in the vote and Ms. Fretwell will abstain. Susan DeFrancesco disclosed that she is familiar with Karlene

---

Chappell but would participate in the vote. On motion of Purisimo Hernandez, the Retirement Board voted unanimously to:

1. Approve permanent and total disability retirement for: Charlene Blackmore, Karlene Chappell, Kathryn Eggert, Michel Gonzales, Clark Hamer, Janet Lang, Samuel Niemyer, Ronald Pacheco, Evelyn Ryan-Rogers, Kerry Schomer, and David Stroud.
2. Approve reemployment requests by disability recipients: Laura Fletcher, John Mathews, Risa Stearns, Matthew Steinhardt, and Kimburly Vastano.
3. Deny reemployment requests for disability recipient Kimburly Vastano.

In a separate motion by Purisimo Hernandez, the Retirement Board voted 6-years and 1-abstention to approve permanent and total disability retirement for Steven Houchens. Elizabeth Fretwell abstained from this vote due to her knowledge of the applicant.

## II. INVESTMENTS

- A. Paul Michaels and Steve Shafranek of Invesco Realty Advisors presented an annual private real estate portfolio review for the PERS' fund and provided an overview of the current real estate market.
- B. Staff and Eileen Kwei, Jamie Shen, and Sarah Snyder of Callan Associates, Inc., presented the quarterly performance update for the PERS', Legislators', and Judicial funds.
- C. There were no recommended modifications to the Interim Investment Directives for the PERS', Legislators', and Judicial funds.

## III. BOARD

- A. Warren Wish, Chairman of the Retirement Board Sub-Committee, provided an update on the Sub-Committee's progress.
- B. Warren Wish, Chairman of the Retirement Board Sub-Committee, reviewed the proposed modifications to the Retirement Board's Police and Firefighter's Retirement Fund Advisory Committee Policy. After discussion the Retirement Board deferred action on this item until the Police and Firefighter's Retirement Fund Advisory Committee could provide input to the Sub-Committee on the proposed changes.
- C. Vice-Chairman Silvestri requested a correction to the minutes on page 4 and 5 that referred to the Clark County School District be changed to a private school. On motion of Charles Silvestri, the Retirement Board voted unanimously to approve the minutes of the Retirement Board's education session and board meeting held October 21 and 22, 2008, as amended.
- D. Staff mentioned that the CAPPP conference scheduled in March 2009, in Monterey, California has been changed to San Diego, California. There were no changes to the Retirement Board meeting dates.

- E. On motion of Elizabeth Fretwell, the Retirement Board voted unanimously to approve the proposed education curriculum calendar investment topic for December 9, 2008, as submitted.
- F. Staff presented the proposed Retirement Board Education Curriculum Calendar for 2009. The Retirement Board requested that the February investment topic be changed to Alternative Investments and the administration topic include a discussion on having a tiered benefit structure and the impact it would have on the System. On motion of Warren Wish, the Retirement Board voted unanimously to approve the proposed Retirement Board Education Curriculum Calendar for 2009, as amended.

IV. ADMINISTRATION

- A. Brad Ramirez of The Segal Company presented the results of PERS' Fiscal Year 2008 Actuarial Valuation report. On motion of David Kallas, the Retirement Board voted unanimously to accept the June 30, 2008, PERS' Actuarial Valuation Report as prepared by The Segal Company, the System's independent actuary.
- B. Staff reviewed the minutes of the Police and Firefighter's Retirement Fund Advisory Committee meeting held October 23, 2008. On motion of David Kallas, the Retirement Board voted unanimously to approve the minutes of the Police and Firefighter's Retirement Fund Advisory Committee meeting held October 23, 2008, as submitted.
- C. Staff highlighted the proposed modifications to PERS' Official Policies. Chairwoman DeFrancesco opened the public hearing for comments. There were none offered. Staff will request approval of the policy change at the December 10<sup>th</sup> meeting.
- D. Staff provided an update on the Java language conversion project.

V. LEGISLATION

- A. Staff provided an update on the Bill Draft Request list for the 2009 Legislative Session. Staff also mentioned that staff attended the SAGE Commission meeting on October 24 and gave them an overview of the System. On November 18, 2008, the SAGE Commission will be holding a hearing on possible changes to recommend to the Retirement System for interested parties in Las Vegas at the Grant Sawyer Building.
- B. Staff recommended that there be no Board-sponsored benefit modifications for the 2009 legislative session as the Board's Funding Policy precludes them from endorsing any benefit enhancements until the System is 85% funded. On motion of David Kallas, the Retirement Board voted unanimously to accept staff's recommendation for no Board-sponsored fiscal legislation for the 2009 legislative session.

VI. RATIFICATION AGENDA

On motion of David Kallas, the Retirement Board voted unanimously to:

- 
- A. Approve the Administrative Fund disbursements.
  - B. Approve the personnel action taken since the last report.
  - C. Retroactively approve the Management Fee Exhibit and REIT Investment Performance Guidelines between AllianceBernstein and the Legislator's and Judicial funds.
  - D. Approve a contract with Intraforms, Inc., effective January 1, 2009, for the printing and mailing of variable image forms for calendar year 2009.
  - E. Approve as service agreement with ImageSource, effective January 1, 2009 through December 31, 2009, for an amount not to exceed \$52,203.64.
  - F. Approve the Final Benefit Audit Report for July 2007.
  - G. Approve the Final Benefit Audit Report for August 2007.
  - H. Approve the Imagine School in the Valle's request for membership in PERS, effective September 1, 2008.
  - I. Approve an independent Contract with Intraforms, Inc., to print the Comprehensive Annual Financial Report (CAFR), the Popular Annual Financial Report (PAFR), the Legislators' Annual Financial Report, and the Judicial Annual Financial Report for fiscal year 2008, for an amount not to exceed \$6,000.00.

VII. DENIALS

VIII. REPORTS

IX. PUBLIC COMMENT

- A. There were no individual statements and/or requests by the members, retired employees and/or the public.
- B. The Deputy Attorney General reported that the courts will not render a decision in the Dallas Augustine case until the Supreme Court determines the outcome of Chaz Higgs appeal.
- C. Administrative report by Staff.

Executive Officer:

- 1. The Executive Officer presented Karen Kimball with a 10-year plaque in appreciation for her service to PERS and thanked her for all she does for the System and the Retirement Board.

- Operations Officer:
1. The Operations Officer spoke at the Bar Associations Luncheon on Friday, November 7<sup>th</sup> and it went very well.
  2. The Operations Officer spoke at the East Fork Fire and Paramedic District's meeting last night regarding the status of the fund, call back policy, and other topics.
  3. The Operations Officer and the Director of Member and Retiree Services will be meeting next week with the newly elected judges to discuss their retirement plan options.

D. Questions and/or comments by members of the Retirement Board.

- Susan DeFrancesco:
1. On behalf of the Retirement Board, Chairwoman DeFrancesco thanked Karen Kimball for her 10-years of service to PERS and appreciates all she does for the Retirement Board.

X. ADJOURNMENT

The meeting was adjourned by Chairwoman DeFrancesco at 12:00 noon.

---

The following is the time schedule for the meeting:

The November 12, 2008, Retirement Board education session was called to order by Chairwoman DeFrancesco at 3:00 p.m. and recessed at 4:10 p.m. The November 13, 2008, Retirement Board meeting was called to order at 8:30 a.m. by Chairwoman DeFrancesco. One break was taken at 10:03 a. m. for approximately ten minutes and a second break was taken at 11:53 for approximately three minutes. The meeting was adjourned at 12:00 noon.