



Public Employees' Retirement System of Nevada
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CRITICAL NEED POSITION DOCUMENTATION

Under the provisions of NRS 286.523 (6), a designating authority that designates a position as a critical need position shall submit to the System its written findings which support the designation on a form prescribed by the System. This form must be completed and returned to PERS along with materials requested within the body of the form and copies of the minutes from the open meeting at which the position was designated.

Agency Name: _____

Position Title: _____

Date of Designation: _____

Length of time the position has been vacant: _____

Number of employees who have left employment in the position over the past year: _____

Number of openings for the position: _____

Special educational or experience requirements for the position: _____

Description of the efforts made to recruit for the position. Please include copies of any advertising or electronic recruitment notices sent and specify the geographic areas targeted by the recruitment.

Number of qualified candidates after all efforts of recruitment have been exhausted: _____