

# 5th Annual Liaison Officer Conference

Friday, November 14, 2008 Peppermill Resort, Spa and Casino Reno, Nevada



PERS is pleased to invite you to the 5th Annual Liaison Officer Conference to be held on Friday, November 14, 2008. The Liaison Officer Conference is a one day conference held each year and is designed to integrate knowledge about PERS in order to provide the best service to all members of PERS. This year's conference promises to be informative, specifically designed, and beneficial to all employer representatives. When we work together, it results in a high level of service for both your agency and the members of PERS.

Who should attend? Experienced and newly appointed Liaison Officers, Human Resource Professionals, and Payroll Professionals.

Don't miss another great opportunity to network and learn about PERS at this years' Liaison Officer Conference. Make your reservation today!

## **5th Annual Liaison Officer Conference**

#### **Registration Information:**

<b>Registration Fee:</b>	\$75 <b>*</b> per attendee
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\*A late registration fee of \$100 per attendee will apply after October 10, 2008.

Registration Due Date: October 10, 2008

A registration form is included with this brochure and is also available at www.nvpers.org

#### Conference Details:

Location:	Peppermill Resort, Spa & Casino
	2707 South Virginia Street
	Reno, Nevada
	(800) 282-2444
Check-in:	8:00 a.m.— 8:30 a.m.
Fee Includes:	Resource materials, handouts, breakfast, lunch and refreshments
PERS Contact:	Cheryl Price 775-687-4200 Ext. 299 or Toll Free (866)-473-7768

#### Accommodations:

PERS has secured a block of 50 rooms at the Peppermill Resort, Spa and Casino. Attendees are responsible for making their own lodging and travel arrangements. When making reservations, be sure to mention you are with the PERS group.

Conference Hotel:	Peppermill Resort, Spa & Casino	
	2707 South Virginia Street	
	Reno, Nevada	
Room Rate:	\$69 single or double occupancy	

Toll Free Reservations: 800-282-2444

Reservation Deadline: October 14, 2008



*5th Annual Liaison Officer Conference* November 14, 2008

Peppermill Resort, Spa and Casino

### Agenda:

- 8:00 8:30 a.m. Continental Breakfast/Registration
- 8:30 8:50 a.m. General Session Executive Welcome Address
- 8:50 9:15 a.m. Liaison Officer Responsibilities

#### Breakout Sessions by employer type\*:

- 9:15 10:30 a.m. PERS Eligible Positions and Contributions
- 10:30 10:45 a.m. Break
- 10:45 11:45 a.m. Training Tools for New Hires

12:00 - 1:00 p.m. Lunch

- 1:00 2:00 p.m. PERS' Benefit Packages (for any attendee)
   PERS Policy and Fiduciary Responsibilities
   (for Liaison Officers and Agency Administrators)
- 2:00 2:45 p.m. Reemployment of PERS Retirees
- 2:45 3:00 p.m. Break
- 3:00 4:00 p.m. Retiring Member Employer Responsibilities

\*This year's breakout sessions will be customized by employer type: School Districts, State Agencies, and Local Government Agencies with and without Police/Fire members. A special round table discussion regarding PERS policy and fiduciary responsibilities is being offered to Liaison Officers and agency administrators as an alternative topic.



## Agency Information:

### **5th Annual Liaison Officer Conference**

**Registration Form** 

Agency Name
\_\_\_\_\_Agency Address

#### Attendees:

Attendee Name	
E-mail address	Phone number
Attendee Name	
E-mail address	Phone number
Attendee Name	
E-mail address	Phone number

### **Payment Information:**

Number of Attendees: \_\_\_\_\_\_ x \$75.00 \* (\*\$100 if registering after 10/6/08)

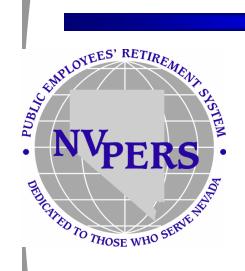
Total Due: \$\_\_\_\_\_ Make check payable to: PERS Administrative Fund

Note: PERS does not have the ability to accept Purchase Orders, Vouchers or Credit Card Payment

Return the registration form and payment on or before October 10, 2008 to:

PERS

Attn: Cheryl Price 693 W. Nye Lane Carson City, NV 89703 NVPERS 693 W. Nye Lane Carson City, NV 89703



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## **Conference** Evaluation

Thank you for attending the 5th Annual Liaison Officer Conference. Please take a moment to complete this evaluation and turn it in to the registration desk.

Please indicate your rankings:	1 (Poor)	2 (Standard)	3 (Excellent)	
1. Which breakout session did	you attend?	(Circle one)		

State School Districts Local Governments Local Governments with P/F

- 2. Did the conference fulfill your expectations? 1 2 3
- 3. How would you rate your breakout session in the following areas?

Content of presentations	1	2	3
Speaker knowledge	1	2	3
Usefulness of information	1	2	3
Length of presentations	1	2	3

4. How would you rate the other services provided at the conference?

Location of conference	1	2	3
Registration process	1	2	3
Food and beverages	1	2	3

- 5. What did you find most beneficial about the conference?
- 6. What did you find least beneficial?
- 7. What information or services could we provide at next year's conference that would be most beneficial to you?

### **PERS' Retirement Board**

Sue DeFrancesco, *Chairman* Las Vegas Charles Silvestri, *Vice Chairman* Las Vegas Elizabeth Fretwell, *Member* Las Vegas Purisimo Hernandez, *Member* Carson City David F. Kallas, *Member* Las Vegas George W. Stevens, *Member* Las Vegas Warren Wish, *Member* Carson City

### **Executive Staff**

Dana K. Bilyeu, *Executive Officer* Tina Leiss, *Operations Officer* Ken Lambert, *Investment Officer*