

**POLICE AND FIREFIGHTERS' RETIREMENT FUND
ADVISORY COMMITTEE MEETING MINUTES**

July 26, 2018

The agenda for this meeting was posted at PERS, 693 West Nye Lane, Carson City; 5740 South Eastern Avenue, Suite 120, Las Vegas; Reno Tahoe Airport Authority Fire Department, 1805 Riley Avenue, Reno; Clark County Fire Department, 575 East Flamingo Road, Las Vegas; and the Nevada Public Notices Website – www.notice.nv.gov.

The meeting was called to order at 11:45 a.m. at the Public Employees' Retirement System Office, 693 West Nye Lane, Carson City, Nevada. Members present: Brian Wolfgram, Bill Ames, Brett Fields, Scott Vivier, and Mike Ramirez.

I. PUBLIC COMMENT

None

II. COMMITTEE

- A. On a motion by Brett Fields, the Committee voted unanimously to elect Brian Wolfgram as Chairman of the Committee. On a motion by Scott Vivier, the Committee voted unanimously to elect Bill Ames as Vice Chairman of the Committee.
- B. On a motion by Bill Ames, seconded by Brett Fields, the Committee voted to approve the Minutes of the PFRFAC meeting held April 26, 2018. Mike Ramirez abstained from voting.
- C. PFRFAC meeting dates were discussed.
- D. PFRFAC conference dates were discussed.
- E. Staff provided the Committee with 2018 Retirement Board Meeting dates.

III. NEW BUSINESS

A. Humboldt County (For Possible Action)

1. Sheriff's Lieutenant

After discussion, on a motion by Brett Fields, seconded by Mike Ramirez, the Committee voted unanimously to recommend promotional coverage for the Sheriff's Lieutenant position for Humboldt County.

B. Lincoln County (For Possible Action)

1. Corporal – Jail Operations

After discussion, on a motion by Brian Wolfgram, seconded by Scott Vivier, the Committee voted unanimously to recommend approved coverage for the Corporal – Jail Operations position for Lincoln County.

2. Corporal – Patrol Operations

After discussion, on a motion by Brian Wolfgram, seconded by Bill Ames, the Committee voted unanimously to recommend approved coverage for the Corporal – Patrol Operations position for Lincoln County.

C. State of Nevada, Department of Motor Vehicles (For Possible Action)

1. Supervisory Compliance/Enforcement Investigator

After discussion, on a motion by Bill Ames, seconded by Scott Vivier, the Committee voted unanimously to recommend promotional coverage for the Supervisory Compliance/Enforcement Investigator position for the State of Nevada, Department of Motor Vehicles.

2. Deputy Administrator, Compliance Enforcement Division

After discussion, on a motion by Brett Fields, seconded by Mike Ramirez, the Committee voted unanimously to recommend promotional coverage for the Deputy Administrator, Compliance Enforcement Division position for the State of Nevada, Department of Motor Vehicles.

IV. GENERAL

A. Ratification – Title Changes

On a motion by Brian Wolfgram, seconded by Scott Vivier, the Committee voted unanimously to recommend approval of the following

position title change with no change in the police/fire coverage status as follows:

1. Storey County — Proposed change from Bailiff to Bailiff/Court Services Officer

On a motion by Bill Ames, seconded by Brian Wolfgram, the Committee voted unanimously to recommend approval of the following position title changes with no change in the police/fire coverage status as follows:

2. Washoe County — Proposed change from Assistant Alternative Sentencing Officer to Alternative Sentencing Officer
3. Washoe County — Proposed change from Assistant Alternative Sentencing Officer Supervisor to Alternative Sentencing Sergeant

- B. Education – Operational Overview of PERS – Employer, Production, & Pension Services / Member & Retiree Services

Walter Zeron, Management Analyst IV – Support Services, Sonya Hellwinkel, Director of Employer, Production and Pension Services, and Teresa Chalmers, Director of Member and Retiree Services, presented an overview of the above subject.

- C. Staff Reports

Cheryl Price, Operations Officer, announced the upcoming NASRA conference, and she and Tina Leiss will be attending that conference.

Sonya Hellwinkel, Director of Employer, Production and Pension Services, welcomed Mike Ramirez as the newest Police and Firefighters' Retirement Fund Advisory Committee member. Ms. Hellwinkel also reported to the Committee that the Liaison Officer Conference hosted by PERS in May was a success with nearly 300 attendees. She mentioned that Charyl Lacombe, Manager of Employer Services, will be making two trips out to rural Nevada to conduct training for our rural agencies. Ms. Hellwinkel informed the Committee that she already has three applications ready for the next meeting.

Tina Leiss, Executive Officer, announced that the Board has hired a second opinion actuary review firm. In our October Board meeting, the actuary will review our experience studies and our valuation to make sure they agree with everything. Our funding valuation, which is a rate setting year, is due to the Board in November. At the November Board meeting, we should have that valuation, and that will set the rates for

the upcoming year. Ms. Leiss also announced that Tim Ross has been reappointed to the Retirement Board. The new Board Chair is Kathy Ong, and the new Vice Chair is Tim Ross.

D. Board Minutes (March 2018 – May 2018)

No questions or comments

E. Financial Statements (March 2018 – May 2018)

No questions or comments

F. Member comments or requests

None

G. Committee comments or requests

None

H. Disabilities

No questions or comments

V. PUBLIC COMMENT

None

The meeting was adjourned at 12:56 p.m.